

ICS Daily Mass Instructions for the Chapel

- **Arrive at Main Sacristy @ 7:50 am or earlier**
- **Get vested**
- **Come to “Weekday Sacristy” at 7:55 am**
- **Process with priest to front of Altar and genuflect**
- **Sit on either side of priest**
- **After Gospel and Prayers of the Faithful serve Water & Wine**
- **Kneel at your chairs during Eucharistic Prayer**
- **Come forward last to receive Communion**
- **After Communion, place Chalice & Sacred Vessels on credence table**
- **Bring Sacramentary from Altar to chair**
- **When priest announces closing prayer with “Let us pray” hold book for him**
- **After blessing move before Altar and genuflect with priest**
- **Lead recessional to sacristy**

After Mass

Bring in Chalice and Sacred Vessels

Extinguish candles

Return to main sacristy to replace vestments

Return to school promptly

Thanks for serving.